WORK SCHEDULE AND PLANNING FOR DELIVERABLES

Delivery	N°	Detail Deliverables / Indicators	2023 1	2023 2	2023 3	2023 4	2023 5	2023 6	2023 7	2023 8	2023 9	2023 10	2023 11	2023 12	2024 1	2024 2	2024 3	2024 4	2024 5	2024 6	2024 7	
			Months																			
D1	1	**Inception phase**																				
	1.1	Contract Signature																				
	1.1.1	Kick off meeting																				
	1.1.2	Introduction of MAHLAHLE to the Buzi Government, including communities by GREPOC																				
	1.1.3	Jointly site visit to all locations of the housing recovery interventions in Buzi District																				
	1.2	1 Inception Report																				
	1.2.1	Preparation of work initiation report, which contain: (i) methodology for the elaboration of each consulting activity, (ii) description of the stages and sequence of tasks that allow reaching the objectives, and (iii) expected results of the consultancy, anticipating the probable constraints and obstacles that may arise during the consultation. It should also identify (iv) the responsibilities of the technical resources to achieve results and (v) the schedule of respective activities.																				
	1.3	1 Strategy for Managing local logistics and construction material, storing material at the district level, and local market capacity. Including strategy for sustainable disposal of construction material waste and NGO/Ip local office																				
	1.3.1	Prepare Construction Logistics: Analysis of certified construction material shops, qualified artisans and small construction firms (if need it), sites and options for sustainable disposal of construction material waste and identification or installation of the NGO/ IP local office, in the cases where NGOs do not have a physical presence in the area of intervention.																				
	1.3.2	Procurement plan																				
	1.3.3	Logistic plan																				
	1.3.4	Construction plan																				
	1.4	1 Stakeholder engagement strategy																				
	1.4.1	Prepare Stakeholder engagement analysis																				
	1.4.2	Induction Workshop with GREPOC-UNHabitat,																				
	1.4.3	Treinamento do staff da ONG pela UN-Habitat e pelo MIS, mobilização dos artesãos,																				
	1.5	1 Community and household engagement plan																				
	1.5.1	Caracterization of unskilled labor																				
	1.5.2	Quick mapping of gender, environment and inclusion questions and issues																				
	1.6	Implementation the Grievance Redress Mechanism for housing accordingly with the GRM procedures defined under the Housing Reconstruction Manual																				
	1.6.1	Report on Dissemination and Implementation GRM																				
	1.6	Human resources (Experts mobilized / staff mobilized)																				
	1.6.1	Experts mobilization																				
	1.6.2	Staff relocation																				
	1.6.3	Office and warehouse arrangements																				
	1.6.4	Briefing about protection against sexual exploitation and abuse – PSEA focus area																				
	1.6.5	1 List of NGO staff certified in MIS operation and Management																				
	1.7	2023 Annual work plan and budget elaborated																				

N°	Detail Deliverables / Indicators	2023 1	2023 2	2023 3	2023 4	2023 5	2023 6	2023 7	2023 8	2023 9	2023 10	2023 11	2023 12	2024 1	2024 2	2024 3	2024 4	2024 5	2024 6	2024 7	
2	**394 Houses recovered in Guaraguara 394, Bandua 0 and Nharongue 0 with a total of 300 artisans trained and certified by UN-Habitat.**																				
2.1	Environmental and Social Screening																				
2.1.1	Preparation of Environmental and Social Screening for all houses using the procedures and templates provided in the Housing Reconstruction Manual (copy and print templates)																				
2.1.2	Check and confirm with local leaders (Chefe do quarteirao) the name and location of each targeted household, based on the lists of beneficiaries selected by GREPOC																				
2.1.3	Conduct manual field Environmental and Social screening for each targeted household, based on the lists of beneficiaries selected by GREPOC, and the construction schedule																				
2.1.3.1	Guaraguara		22	230	106	33															
2.1.3.2	Nharongue *(If MIS working properly and MAHLAHLE advance team is approved)*							266													
2.1.3.3	Bandua (If MIS working properly and MAHLAHLE advance team is approved)							300	389												
2.1.4	Conduct manual technical engineering survey and verification for each targeted household, based on the lists of beneficiaries selected by GREPOC, and the construction schedule																				
2.1.4.1	Guaraguara		22	230	106	33															
2.1.4.2	Nharongue (*If MIS working properly and MAHLAHLE advance team is approved*)							266													
2.1.4.3	Bandua (*If MIS working properly and MAHLAHLE advance team is approved*)							300	389												
2.1.5	Digitization and submission trough MIS of each completed form of Environmental and Social screening for each targeted household																				
2.1.6	Digitization and submission trough MIS of each completed form of technical engineering survey and verification for each targeted household																				
2.1.7	Obtain approval /no objection of Environmental and Social screening and technical engineering survey and verification for each targeted household			252	106	33	589	360													
2.1.8	1343 Agreements with Beneficiaries signed and 1343 has Environmental and Social Screenings approved (depend of the			3		391	589	360													
2.2	Start procurement process for purchase o materials for 1343 houses			3			391														
2.2.1	Supply materials for 1343 houses							245													
2.2.1.1	Guara guara			3			391														
2.2.1.2	Nharongue							266													
2.2.1.3	Bandua							689													
2.3	Organize 262 groups of houses/beneficiaries with training plan for each group						77	183													
2.4	Identification of qualified artisans																				
2.4.1	List of 300 qualified local artisans for UN-Habitat to train and certify																				
2.4.2	300 artisans mobilized to support UN-Habitat training activity																				
2.4.3	Selection of 300 qualified artisans																				
2.4.4	300 pre- contracts signed with certified artisans and local contractors (if required) after trained and certified by UN- Habitat							300													
2.1.17	Construction works .Houses delivered plan (*if MAHLAHLE acceleration strategy is approved*)																				
2.1.17.1	Guara guara					3	391														
2.1.17.2	Nharongue							266													
2.1.17.3	Bandua							360	589												
2.3	Reports																				
2.3.1	1 Report on Dissemination and Implementation GRM							1													
2.3.2	5 Months Report on community meetings							1													
2.3.3	5 Months Report on GRM							1													
2.3.4	394 Houses recovered.							394													
2.3.5	5 MIS months report of housing recovery							1													
2.3.6	394 Training reports on resilient reconstruction to Beneficiaries							394													
2.3.7	5 Months Report of a generic Environmental and Social Best practice Manual							1													

N°	Detail Deliverables / Indicators	2023 1	2023 2	2023 3	2023 4	2023 5	2023 6	2023 7	2023 8	2023 9	2023 10	2023 11	2023 12	2024 1	2024 2	2024 3	2024 4	2024 5	2024 6	2024 7	
3	**1315 Houses recovered in Nharongue 260 Bandua 689, Nova Sofala 408, Grudja 62, Inhamichindo 66, Ampara 439, Estaquinha 100. with a total of 300 artisans trained and certified by UN-Habitat.**																				
3.1	Environmental and Social Screening																				
3.1.1	Preparation of Environmental and Social Screening for all houses using the procedures and templates provided in the Housing Reconstruction Manual (copy and print templates)																				
3.1.2	Check and confirm with local leaders (Chefe do quarteirao) the name and location of each targeted household, based on the lists of beneficiaries selected by GREPOC																				
3.1.3	Conduct manual field Environmental and Social screening for each targeted household, based on the lists of beneficiaries selected by GREPOC, and the construction schedule																				
3.1.3.1	Bandua							389													
3.1.3.2	Nova Sofala							78	330												
3.1.3.3	Grudja								62												
3.1.3.4	Inhamichindo								66												
3.1.3.5	Ampara								200	239											
3.1.3.6	Estaquinha									100											
3.1.4	Conduct manual technical engineering survey and verification for each targeted household, based on the lists of beneficiaries selected by GREPOC, and the construction schedule																				
3.1.4.1	Bandua							389													
3.1.4.2	Nova Sofala							78	330												
3.1.4.3	Grudja								62												
3.1.4.4	Inhamichindo								66												
3.1.4.5	Ampara								200	239											
3.1.4.6	Estaquinha									100											
3.1.5	Digitization and submission trough MIS of each completed form of Environmental and Social screening for each targeted household																				
3.1.6	Digitization and submission trough MIS of each completed form of technical engineering survey and verification for each targeted household																				
3.1.7	Obtain approval /no objection of Environmental and Social screening and technical engineering survey and verification for each targeted household							378	469	468											
3.1.8	1315 Agreements with Beneficiaries signed and 1315 has Environmental and Social Screenings approved							378	469	468											
3.1.9	Start procurement process for purchase o materials for 1315 houses									1315											
3.1.9.1	Supply materials for 1315 houses																				
3.1.9.1.1	Bandua								240												
3.1.9.1.2	Nova Sofala									408											
3.1.9.1.3	Grudja										62										
3.1.9.1.4	Inhamichindo										66										
3.1.9.1.5	Ampara										270	169									
3.1.9.1.6	Estaquinha											100									
3.1.10	Organize 264 groups of houses/beneficiaries with training plan for each group								48	54	54	54	54								
3.1.11	Identification of qualified artisans																				
3.1.11.1	List of 300 qualified local artisans for UN-Habitat to train and certify																				
3.1.11.2	300 artisans mobilized to support UN-Habitat training activity																				
3.1.11.3	Selection of 300 qualified artisans																				
3.1.11.4	300 pre- contracts signed with certified artisans and local contractors (if required) after trained and certified by UN- Habitat								300												
3.1.12	Construction works .Houses delivered plan																				
3.1.12.1	Nharongue								260												
3.1.12.2	Bandua								240												
3.1.12.3	Nova Sofala									408											
3.1.12.4	Grudja										62										
3.1.12.5	Inhamichindo										66										
3.1.12.6	Ampara										270	169									
3.1.12.7	Estaquinha											100									
3.3	Reports																				
3.3.1	1 Report on Dissemination and Implementation GRM												1								
3.3.2	5 Months Report on community meetings												1								
3.3.3	5 Months Report on GRM												1								
3.3.4	1315 Houses recovered.								260	689	474	561	221								
3.3.5	5 MIS months report of housing recovery												1								
3.3.6	1315 Training reports on resilient reconstruction to Beneficiaries								240	270	266	270	269								
3.3.7	5 Months Report of a generic Environmental and Social Best practice Manual												1								

N°	Detail Deliverables / Indicators	2023 1	2023 2	2023 3	2023 4	2023 5	2023 6	2023 7	2023 8	2023 9	2023 10	2023 11	2023 12	2024 1	2024 2	2024 3	2024 4	2024 5	2024 6	2024 7	
4	**1098 Houses recovered in Estaquinha 269, and Chissinguana 829, with a total of 300 artisans trained and certified by UN-Habitat.**																				
4.1	Environmental and Social Screening																				
4.1.1	Preparation of Environmental and Social Screening for all houses using the procedures and templates provided in the Housing Reconstruction Manual (copy and print templates)																				
4.1.2	Check and confirm with local leaders (Chefe do quarteirao) the name and location of each targeted household, based on the lists of beneficiaries selected by GREPOC																				
4.1.3	Conduct manual field Environmental and Social screening for each targeted household, based on the lists of beneficiaries selected by GREPOC, and the construction schedule																				
4.1.3.1	Estaquinha										269										
4.1.3.1	Chissiguana										276	553									
4.1.4	Conduct manual technical engineering survey and verification for each targeted household, based on the lists of beneficiaries selected by GREPOC, and the construction schedule																				
4.1.4.1	Estaquinha										269										
4.1.4.2	Chissiguana										276	553									
4.1.5	Digitization and submission trough MIS of each completed form of Environmental and Social screening for each targeted household																				
4.1.6	Digitization and submission trough MIS of each completed form of technical engineering survey and verification for each targeted household																				
4.1.7	Obtain approval /no objection of Environmental and Social screening and technical engineering survey and verification for each targeted household										549	549									
4.1.8	1098 Agreements with Beneficiaries signed and 1098 has Environmental and Social Screenings approved													1098							
4.2	Start procurement process for purchase o materials for 1098 houses												1098								
4.2.1	Supply materials for 1098 houses																				
4.2.1.1	Estaquinha													269							
4.2.1.2	Chissiguana													400	429						
4.3	Organize 222 groups of houses/beneficiaries with training plan for each group													54	56	56	56				
4.4	Identification of qualified artisans																				
4.4.1	List of 300 qualified local artisans for UN-Habitat to train and certify																				
4.4.2	300 artisans mobilized to support UN-Habitat training activity																				
4.4.3	Selection of 300 qualified artisans																				
4.4.4	300 pre- contracts signed with certified artisans and local contractors (if required) after trained and certified by UN- Habitat											176	124								
4.5	Construction works .Houses delivered plan																				
4.5.1	Estaquinha													269							
4.5.2	Chissiguana														173	220	220	216			
4.6	Reports																				
4.6.1	1 Report on Dissemination and Implementation GRM																	1			
4.6.2	5 Months Report on community meetings																	1			
4.6.3	5 Months Report on GRM																	1			
4.6.4	1098 Houses recovered													269	173	220	220	216			
4.6.5	5 MIS months report of housing recovery																	1			
4.6.6	1098 Training reports on resilient reconstruction to Beneficiaries													269	173	220	220	216			
4.6.7	5 Months Report of a generic Environmental and Social Best practice Manual																	1			
5	Final Report, including the results achieved during the project implementation, final findings, lessons learned, challenges encountered during the implementation of the project and recommendations.																				
	Detail Deliverables / Indicators	**2023 1**	**2023 2**	**2023 3**	**2023 4**	**2023 5**	**2023 6**	**2023 7**	**2023 8**	**2023 9**	**2023 10**	**2023 11**	**2023 12**	**2024 1**	**2024 2**	**2024 3**	**2024 4**	**2024 5**	**2024 6**	**2024 7**	
6	**Monitoring and results measurement**																				
6.1	Track results progress																				
6.2	Monitor and manage risks																				
6.3	Lessons learn																				
6.4	Quarterly Project quality assurance																				
6.5	Verification and certification by the clients representatives																				
6.6	Client's approvals																				
6.7	Procurement of construction materials																				
6.8	Financial Report																				
6.9	Disbursement plan / percentage			10		15		15		15			15			15			15		100
6.10	Final Report																				
	House delivery plan																				
	Detail Deliverables / Indicators	**2023 1**	**2023 2**	**2023 3**	**2023 4**	**2023 5**	**2023 6**	**2023 7**	**2023 8**	**2023 9**	**2023 10**	**2023 11**	**2023 12**	**2024 1**	**2024 2**	**2024 3**	**2024 4**	**2024 5**	**2024 6**	**2024 7**	
																					3516
D1	Inception phase	Inception																			
D2	Guara guara						394														394
	Nharongue								260												260
	Bandua								240	449											689
D3	Nova Sofala										408										408
	Grudja											62									62
	Inhamichindo										66										66
	Ampara											270	169								439
D4	Estaquinha												100	269							369
	Chissiguana														173	220	220	216			829
		0	0	0	0	0	394	0	500	449	474	332	269	269	173	220	220	216	0	0	**3516**